

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Contact person:	Mike Kinnaird	Telephone number: 0113 3786002
Subject¹:	Closure of Parks and Countryside facilities	
Decision details:	What decision has been taken? ² To close the following facilities in parks and green spaces: <ul style="list-style-type: none"> • Indoor cafés at the Arium, Golden Acre, Lotherton, Temple Newsam and Tropical World (takeaway cafés to operate) • Retail facilities at Lotherton, Temple Newsam and Tropical World (Roundhay Park) • Visitor attractions at Temple Newsam Farm, Tropical World (Roundhay Park) and Lotherton Wildlife World • Golf courses at Temple Newsam and Roundhay • Outdoor gyms • Tennis courts (excluding education use) • Outdoor bowling greens • Playing pitches 	
	A brief statement of the reasons for the decision ³ In line with government legislation and guidance.	
	Brief details of any alternative options considered and rejected by the officer at the time of making the decision N/A	
Affected wards:	All	
Details of consultation undertaken⁴:	Executive Member	
	Ward Councillors	

¹ If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

² Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

³ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Others:	
Implementation	Officer accountable, and proposed timescales for implementation Closed from Thursday 5 th November.	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s)	
	Signature	Date
Call In	Is the decision available ⁶ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁷ Sean Flesher , Chief Officer Parks and Countryside	
	Signature 	Date 6 th November 2020

⁵ Complete this section for key decisions only

⁶ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

⁷ Give the post title and name of the officer with appropriate delegated authority to take the decision.